

A.T.K.T.

FARIDABAD

F.Y.B.Com (A&F)

Infotech - I (C)

MARKS : 60

TIME : 2 hrs.

- Q.1 a) What is E-mail? Explain the Advantages and Disadvantages of E-mail 08
b) What is viurs? Explain 07

OR

- Q.1 Explain what is charts in Excel 15
Q.2 a) What is E-commerce/What are features of E-commerce? 08
b) What is Network Topology? Explain? 07

OR

- Q.2 a) Explain the Tools menu with 8 options? 08
b) Explain the Table menu with 7 options 07
Q.3 a) Describe Microwave Communication with advantages and disadvantages? 08
b) Describe Radio communication with advantages and disadvantages? 07

OR

- Q.3 What is mailmerge? Explain the Steps involved in mailmerge letter creation 15
Q.4 Write short notes on : (any 5) 15

- 1) Memory
- 2) Pivote Table
- 3) Recycle Bin
- 4) Autocommands in Excel.
- 5) LAN
- 6) Mesh-Topology
- 7) DBMS

OR

- Q.4 Explain operating system Features? AND Explain DOS and Unix operating system features? 15

